

USEFUL WEB ADDRESSES TO OBTAIN TAX INFORMATION AND FORMS

City of Northglenn:

<u>WEB ADDRESS</u>	<u>REFERENCE NAME</u>	<u>PURPOSE</u>
www.northglenn.org/files/business_license_app.pdf www.northglenn.org/files/pd_business_contact.pdf	Business and Tax License Application Form; Industrial Waste Questionnaire; Police Dept. Emergency Contacts	Apply to do business within Northglenn using this general set of forms; other license forms may be needed dependent upon the type of business
www.northglenn.org/files/2011_tax_return_form.pdf www.northglenn.org/files/tax_return_instructions.pdf	Sales & Use Tax Return & Instructions	Tax returns are required to be filed if engaged in business in Northglenn, even if no tax is due; depending upon the amount of tax generally remitted, the taxpayer may be obligated to file these returns monthly, quarterly or annually
www.northglenn.org/files/initial_use_tax_return.pdf www.northglenn.org/files/initial_use_tax_instructions.pdf	Initial Use Tax Return & Instructions	This tax return is required to be filed when a new business is formed or changes are made to an existing business (such as a purchase, ownership change or move of an existing business into Northglenn); all assets, equipment and supplies purchased for these businesses are subject to Initial Use Tax
www.northglenn.org/files/HomeOccupationAgreement.pdf	Home Occupation Agreement	This agreement is required if a taxpayer desires to conduct business from their residence, along with the general set of licensing forms
www.northglenn.org/zerotax	Zero Tax Return Filing	If a taxpayer does not have a tax liability for the filing period, they may file a “zero” return online using these web addresses instead of mailing in a tax return
www.northglenn.org/files/salesandusetax_2012_0.pdf	Sales & Use Tax Information Guide	Provides information about Northglenn’s sales and use tax laws
www.northglenn.org/files/NGSalesTaxHandbook010108.pdf	Sales & Use Tax Code Handbook	States clearly the policies followed by Northglenn to assist taxpayers in complying with Northglenn’s ordinances regarding business taxes
www.northglenn.org/files/address_locator.pdf	Northglenn Address Locator	Allows anyone to determine if an address resides within Northglenn, using the street number and name
www.northglenn.org/files/new_business_listing.pdf	New Business Listing	Listing of all newly licensed businesses within Northglenn, updated quarterly only

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State of Colorado:

<u>WEB ADDRESS</u>	<u>REFERENCE NAME</u>	<u>PURPOSE</u>
www.colorado.gov/cms/forms/dor-tax/dr1002.pdf	Colorado Sales/Use Tax Rates-DR 1002	List of Colorado sales and use tax rates throughout the state; updated each Jan. 1 st and July 1st
www.colorado.gov/cs/Satellite/Revenue/REVM/1216202507308	Certified Electronic Address Databases	Taxpayers who use these databases to determine the jurisdictions to which tax is owed shall be held harmless for any tax, penalty or interest owed the City of Northglenn that otherwise would be due
www.colorado.gov/revenueonline ; on first page click on Business and then on the bottom of the next page under Business Services choose the task you'd like to complete	Verify a Sales Tax License	Allows anyone to enter a sales tax license number to ensure it is valid; important for retailers to ensure they are only exempting sales to customers that have a valid sales tax license
www.colorado.gov/revenueonline ; on first page click on Business and then on the bottom of the next page under Business Services choose the task you'd like to complete	View Local Sales Tax Rates	Allows anyone to search for local tax rates within Colorado by either a city or county; it does not provide information on specific exemptions or on use tax rates however
www.colorado.gov/revenueonline ; on first page click on Business and then on the bottom of the next page under Business Services choose the task you'd like to complete	View Business Location Rates	Allows anyone to enter a Colorado account number to retrieve the total tax rates for the business location; important for retailers to ensure they are charging the correct taxes, especially for deliveries of products to numerous locations outside of the jurisdiction their business is located within
www.colorado.gov/revenueonline ; on first page click on Business and then on the bottom of the next page under Business Services choose the task you'd like to complete	View Sales Tax Rate Charts	Allows anyone to enter a tax rate and the program will calculate the tax due on amounts up to \$100; only useful if a taxpayer does not have an automated cash register system and is a small business selling inexpensive merchandise
www.dola.colorado.gov/lgis/municipalities.jsf www.dola.colorado.gov/lgis/counties.jsf	Active Colorado Municipalities & Counties	Provides a website link to each municipality and county within Colorado