

SPONSORED BY: MAYOR DOWNING

COUNCILMAN'S RESOLUTION

RESOLUTION NO.

No. CR-79
Series of 2011

11-77
Series of 2011

A RESOLUTION SETTING THE FEE SCHEDULE FOR THE SEARCH, RETRIEVAL AND COPYING OF CRIMINAL JUSTICE RECORDS AND REPEALING EARLIER RESOLUTIONS RELATING THERETO

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTHGLENN, COLORADO, THAT:

Section 1. Pursuant to and in compliance with C.R.S. § 24-72-306(1), as amended, the City Council hereby establishes the following fees for the search, retrieval, and copying of criminal justice records, attached hereto as Exhibit A, and incorporated herein by this reference.

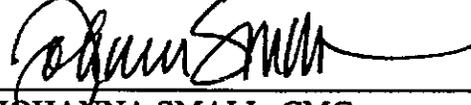
Section 2. The fee schedule established, as attached hereto, shall be posted in a prominent place in City Hall. The Chief of Police and the Police Records Custodian shall review the fee schedule at least every five years or sooner if requested or required, and make recommendations to the City Council as to any changes.

Section 3. The Chief of Police or the Police Records Custodian may waive fees at their discretion, to include all fees where the criminal justice records requested are for the use of another criminal justice agency or other government entity.

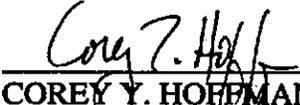
DATED, at Northglenn, Colorado, this 8th day of September, 2011.


JOYCE DOWNING
Mayor

ATTEST:


JOHANNA SMALL, CMC
City Clerk

APPROVED AS TO FORM:


COREY Y. HOFFMANN
City Attorney

NORTHGLENN POLICE DEPARTMENT
FEE SCHEDULE FOR THE SEARCH, RETRIEVAL, AND COPYING OF
CRIMINAL JUSTICE RECORDS-C.R.S. § 24-72-306(1)

Viewing of Report
Copy of Report

No Charge
Research Fee Only

No "per page" fee for reports is charged. Research fees will be assessed based upon C.R.S. 24-72-306(1) which says, "Criminal Justice agencies may assess reasonable fees, not to exceed actual costs, including but not limited to personnel and equipment, for the search, retrieval, and redaction of criminal justice records..."

Research Fees:

\$15.00 per hour charged in below increments:

10 minutes or under: **\$ 2.25**
11 minutes to 20 minutes: **\$ 5.00**
21 minutes to 30 minutes: **\$ 7.50**
31 minutes to 40 minutes: **\$10.00**
41 minutes to 50 minutes: **\$12.50**
51 minutes to 60 minutes: **\$15.00**

Accident reports released through DocView Internet Service

Research fee: \$ 5.00
DocView fee: \$ 6.00
To total: \$11.00

Local Criminal History Record's Check

\$10.00

(Research requiring more than ½ hour will be assessed the manual research fee in ½ hr increments for each additional ½ hour.)

Copy of Audio Recording

\$15.00

Copy of Video Recording

\$30.00

Printed Photographs

3.5x5

\$ 4.00 each or

6 prints or more

\$20.00 + \$0.50 per print

8x10

\$ 8.00 each or

6 prints or more

\$40.00 + \$0.50 per print

Digital Photos on Disc (not printed)

1-50 photos

\$10.00

51-100 photos

\$20.00

Over 100 add

\$10.00 for each 50 photos, fee NOT prorated

Booking Photograph

\$ 4.50

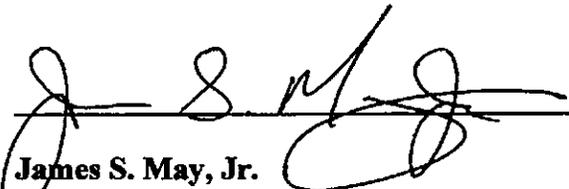
Sex Offender Registration Records

No Charge

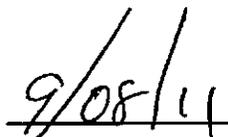
Northglenn Police Department Fee Schedule Page 2

Other Fees:

Fingerprinting Services (by Appointment Only)	
Resident or Employed within the City of Northglenn	\$10.00 per person
Non-Resident or Not Employed within the City of NG	\$15.00 per person
Certified VIN Inspection (by Appointment Only)	\$20.00
VIN Inspection	\$ 9.00
D.U.I. Chemical Test Reimbursement	
Breath Test	\$11.50
Blood Test	\$44.85
Sex Offender Registration – Initial Registration	\$75.00
(C.R.S. § 16-22-108(6))	
Sex Offender Registration – Annual Registration	\$25.00
(C.R.S. § 16-22-108(6))	
Sex Offender Registration – Quarterly Registration	\$25.00
(C.R.S. § 16-22-108(6))	
Updates, De-Registration or Registration Cancellation	No Fee
(C.R.S. § 16-22-108(6))	



James S. May, Jr.
Interim Chief of Police



Date