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NEWS RELEASE

Appointments Now Needed to Apply for Passports at City Hall

Schedule online at northglenn.org/passports

May 1, 2017 – In an effort to improve customer service, the City Clerk’s Office will start accepting passport applications by appointment only on May 1. This will reduce wait times and increase the efficiency of the application process.

You can set up an appointment by going to northglenn.org/passports. Appointments are available weekdays, 8:20 a.m.-4 p.m. The City Clerk’s Office is located in City Hall, 11701 Community Center Drive.

New times, including some next day appointments, will be added on a continual basis, so check back often if you can’t find a time that works.

You may set an appointment for a passport if any of the following are true:

- You are applying for your first U.S. passport
- You are under age 16
- Your previous U.S. passport was issued when you were under age 16
- Your previous U.S. passport was lost, stolen or damaged
- Your previous U.S. passport was issued more than 15 years ago
- Appointments can be scheduled for an individual, couple or family.

Passports issued after the applicant was age 16 and less than 15 years ago must be renewed by mail using Form DS-82, which is available at www.northglenn.org/passports.

For more information, please call 303-450-8999.

Northglenn, Colo., is a city of 38,648 residents that is located 13 miles north of downtown Denver. In 2016, Northglenn zip code 80233 was named the third-hottest real estate market in the nation by realtor.com. In the heart of the metro area, Northglenn is a place to call home and a forward-thinking community where businesses can thrive. Learn more by visiting northglenn.org. Like us on Facebook, @cityofnorthglenn, and follow us on Twitter, @northglennco.