



Facility Use Fee Waiver Application

Applications for fee waivers must be reviewed by the Parks and Recreation Advisory Board to determine amount of waiver and approval. The Board meets on the second Thursday of each month. For further information, contact 303-450-7821 or email parksandrec@northglenn.org.

Name of Applicant:

Corporation, partnership, LLC, etc:

If you are a 501(c) (3), please include a copy of your IRS determination letter.

Contact email:

Phone:

Desired location:

Date(s):

Time:

Community Benefits: How many Northglenn residents will benefit from your event?

Explain how they will benefit:

Financial Need: Explain why paying the fee in full will be a hardship. If you are an organization, please include budget and fundraising details for support.

Are you willing to volunteer services in lieu of paying this fee?

Explain:

STAFF ONLY:

Has applicant received a fee waiver in the past?

When?

Amount:

Has applicant followed through with volunteer services?

Parks and Recreation Advisory Board Approval:

Date:

Notes: