

City Clerk's Office 11701 Community Center Dr. Northglenn, CO 80233 303.450.8755

# **Sexually Oriented Business License Application**

Application Fee: \$200.00 License Fee: \$800.00 Annually Manager License Fee: \$75.00 Annually

Applicant:						
			☐Limited Liability Company	☐Other		
Address:			Cit	/	State	
Phone Numb	er:					
Trade Name	(or DBA) of Busir	ness:				
Address of B	usiness:	Street	Unit #	Zip Code:		
Business Pho	one:		Are the premises or	wned or rented?		
If rented, nan	ne of property ow	ner:				
			Property Owner's P			
Name of On-	Site Manager:		Da	te of Birth:		
Name of eac	h Corporate Offic	<u>er</u>	<u>Address</u>			Date of Birth
President						
Vice-Pres						
Treasurer						
All sharehold <u>Name</u>	ers (greater than	10% financial inte	erest): <u>Address</u>	% of Stock		Date of Birth

Directors or Trustees of Corporation: Name	<u>Address</u>	Date of Birth
Is the applicant or any partner, officer, ounder the age of 21? $\square$ Yes $\square$ No If yes, explain in detail:	-	er (greater than 10% financial interest) of said applicant
• • • • • • • • • • • • • • • • • • • •	spended sentence, deferred sen	
applicant hold any other license under t from any type of governmental entity a	this or any other type of sexually on the united States?	
If yes, explain in detail:		reholder (greater than 10% financial interest) of said
	inywhere in the United States der	y oriented business licensing process, law or ordinance, lenied, suspended, or revoked?   Yes No

This application shall be submitted with the following:

- ✓ A complete individual history report and set of fingerprints are required for each applicant, partner, officer, director, manager, or shareholder (more than 10% financial interest).
- ✓ A sketch or diagram showing the configuration of the premises, including a statement of total floor space occupied by the business and showing all interior walls and rooms. The sketch or diagram need not be professionally prepared, but it must be oriented to the north and to some designated scale or drawn with marked dimensions of the interior of the premises to an accuracy of plus or minus six (6) inches;
- ✓ A straight-line drawing prepared within thirty (30) days prior to an initial application by a Colorado registered land surveyor depicting the property lines and the structures containing any established existing uses regulated by Chapter 18, Article 12 of the Northglenn Municipal Code as applied to sexually oriented businesses which are located within eight hundred (800) feet of the property to be certified; and the property

lines of any church, school, residential district, single or multiple dwelling unit or public park adjacent to any residential district, or any other sexually oriented businesses.

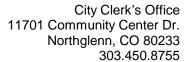
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- o \$200.00 Application Fee
- o \$800.00 License Fee
- o \$75.00 Manager License Fee
- o \$39.50 Payable to Colorado Bureau of Investigation (CBI), per each person fingerprinted

## Acknowledgement:

I affirm that I am familiar with Chapter 18, Article 12 of the Northglenn Municipal Code regulating the operation of a sexually oriented business within the City of Northglenn, certify that all of the information provided within this application is complete and correct to the best of my knowledge, and understand that a false answer to any of the foregoing can result in the denial or revocation of a sexually oriented business license. I also acknowledge that the license, if granted, will expire in one year and must be renewed annually.

Signature:		
Date Signed:		-
STATE OF	_ )	
STATE OF	_ )	
Sworn to before me this	_day of	, 20, by
		Notary Public
		My Commission Expires:

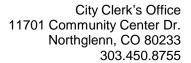




# Sexually Oriented Business License Individual History Form

Name of Busines	S				
′our Position or ∃	Title				
our Full Name					
Aliases/Maiden N	lame				
Mailing Address -	- please include street n	umber, city, state and zip	code		
Residence Addre	ss – please include stree	et number, city, state and	I zip code		
Phone Number					
Date of Birth		Social So	ecurity Number		
Place of Birth – c	ity and state	U.S. Citiz	zen?Yes	No	
If naturalized, where?			Date		
lame of District (	Court:				
laturalization Ce	rtificate Number:				
Height	Weight	Hair Color	Eye Color	Sex	Race
Drivers License Number:			State Issued:		
f shareholder, nu	umber of shares held:				
Present Employe	r	<del></del> -	Γitle		
Full Address		i	Business Phone		
Marital Status:	Spous	ses Name:			

Spouse's Date of Birth	Address, if different from applicant			
Spouse's Employer	Address			
Have you ever been convicted of a crime, find bail for any offense in criminal or military revocation of your license.)  YES NO If yes,	court? (Do not include traffic violation	ns unless they resulted in suspension of		
List all addresses you have resided at in the Address	e past five years: City, State, Zip	years		
List all employers in the past five years: Employer	Address	Years		
I hereby swear or affirm that all informatio	provided herein is true and complete t	to the best of my knowledge and belief.		
Signature:				
Date Signed:				
STATE OF	)			
COUNTY OF	)			
Sworn to before me thisday of _	, 20, by			
ī	otary Public			
N	y Commission Expires:			





# Fingerprinting for License Applications

Colorado Applicant Background Services

Colorado Bureau of Investigation (CBI) utilizes a third-party vendor, **IdentoGo**, to facilitate the fingerprinting process for the criminal history check portions of applicant background investigations.

# Make an appointment:

https://uenroll.identogo.com/

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1-844-539-5539

# Provide the following information:

CBI Account Number: CONCJ6226

# Service Codes, as applicable:

Liquor Licensing: 25YQ6K

Retail Marijuana Licensing: 25YQ72

Medical Marijuana Licensing: 25YQ8H

Pawn Broker Licensing: 25YQBF

**Employer and Address:** For a license application in the City of Northglenn, the "employer and address" will be listed as the Northglenn City Clerk's Office. This ensures the results will be returned to the proper location for the processing of the background investigation.

Northglenn City Clerk's Office 11701 Community Center Dr. Northglenn, CO 80233

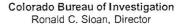
# Reason Fingerprinted, as applicable:

- Liquor Licensing, C.R.S. 44-3-307
- Marijuana Licensing
- Pawn Broker Licensing (Public Check)

### Fees:

\*\*\*\* credit/debit card, business check, money order only \*\*\*\*

- IdentoGo Service Fee
  - \$ 10.00, per person
- CBI Fingerprint Processing Fee
  - \$ 38.50, per person, for liquor licensing
  - \$ 39.50, per person, for marijuana licensing
  - \$ 16.50, per person, for pawn broker licensing



DEPARTMENT OF PUBLIC SAFETY

http://cbi.state.co.us/

#### NOTICE TO APPLICANTS

As an applicant for a position requiring fingerprints to be submitted to the Colorado Bureau of Investigation and the Federal Bureau of Investigation, YOUR FINGERPRINTS WILL BE SUBMITTED TO THESE AGENCIES TO CHECK STATE AND FBI RECORDS.

Discrepancies on your Colorado record can be challenged and corrected by contacting the Colorado Bureau of Investigation at 690 Kipling St., Suite 3000, Denver, CO 80215, or by calling the Identification Unit at (303) 239-4208. Additional information is available from CBI's website at www.cbi.state.co.us.

Discrepancies on records from the FBI or relating to another state can be challenged through the FBI. Information, including that listed below, can be found at their website at www.fbi.gov .

The U.S. Department of Justice Order 556-73 establishes rules and regulations for the subject of an FBI Identification Record to obtain a copy of his or her own record for review. The FBI's Criminal Justice Information Services (CJIS) Division processes these requests.

Who May Request a Copy of a Record (or Proof That a Record Does Not Exist)

Only you can request a copy of your own Identification Record.

# How to Request a Copy of Your Record

The FBI offers two methods for requesting your FBI Identification Record or proof that a record does not exist.

Option 1: Submit your request directly to the FBI.

Option 2: Submit to an FBI-approved Channeler, which is a private business that has contracted with the FBI to receive the fingerprint submission and relevant data, collect the associated fee(s), electronically forward the fingerprint submission with the necessary information to the FBI CJIS Division for a national criminal history record check, and receive the electronic record check result for dissemination to the individual. Contact each Channeler for processing times.

AGENCY INSTRUCTIONS: To comply with federal law, provide a copy of this document to each applicant fingerprinted.

John W. Hickenlooper GOVERNOR James H Davis EXECUTIVE DIRECTOR Colorado State Patrol Colorado Bureau of Investigation Division of Criminal Justice Division of Homeland Security



Denver Office 690 Kipling Street, Suite 3000 Denver, Colorado 80215-5825 (303) 239-4300 Admin. FAX (303) 235-0568 Invest. FAX (303) 239-5788 cbi.denver@cdps.state.co.us

Pueblo Office 3416 North Elizabeth Street Pueblo, Colorado 81008 (719) 542-1133 FAX (719) 542-6411 cbi.pueblo@cdps.state.co.us

Grand Junction Office 2797 Justice Drive Grand Junction, Colorado 81506 (970) 248-7500 FAX (970) 248-7464 cbi.grandjunction@cdps.state.co.us cbi.durango@cdps.state.co.us

Durango Office 160 Rock Point Drive, Unit B Durango, Colorado 81301 (970) 375-1646 FAX (970) 375-1619