



City Clerk's Office  
11701 Community Center Dr.  
Northglenn, CO 80233  
303.450.8755

## **Marijuana Business** Delivery Permit Application

\$2,500 non-refundable application fee  
\$1,500 permit fee  
Social Equity Licensees are eligible for fee reductions

Type of Permit Requested (*check all that apply*):

- ☐ Medical Marijuana Delivery by Business      ☐ Retail Marijuana Delivery by Business  
☐ Medical Marijuana Delivery by Transporter      ☐ Retail Marijuana Delivery by Transporter  
☐ Social Equity Applicant

Applicant: \_\_\_\_\_

☐ Individual    ☐ Corporation    ☐ Partnership    ☐ Limited Liability Company    ☐ Other \_\_\_\_\_

Trade Name (DBA) of Business: \_\_\_\_\_

Address of Business: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Street Unit #

Business Phone: \_\_\_\_\_ Name of On-Site Manager: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

List of employees or City of Northglenn licensed transporters that will be making deliveries:

Name	Date of Birth	Business/Employer	MED Occupational License Number
Name	Date of Birth	Business/Employer	MED Occupational License Number
Name	Date of Birth	Business/Employer	MED Occupational License Number
Name	Date of Birth	Business/Employer	MED Occupational License Number
Name	Date of Birth	Business/Employer	MED Occupational License Number
Name	Date of Birth	Business/Employer	MED Occupational License Number
Name	Date of Birth	Business/Employer	MED Occupational License Number
Name	Date of Birth	Business/Employer	MED Occupational License Number

- ✓ Note: Copies of MED Occupational Licenses and a copy of any contract with a licensed transporter, as applicable, are required to be submitted with this application.

List of vehicles to be used to make deliveries:

Make	Model	Color	License Plate Number	Vehicle Identification Number (VIN)
Make	Model	Color	License Plate Number	Vehicle Identification Number (VIN)
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Insurance provider and policy numbers:

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✓ Note: Copies of vehicle registrations and insurance cards are required to be submitted with this application.

Please describe how the following requirements will be met (attach additional pages as necessary):

Only city-licensed marijuana businesses and city-licensed marijuana transporters with a valid marijuana delivery permit may deliver marijuana and marijuana infused products to private residences inside or outside the city, provided that such delivery complies with Northglenn Municipal Code Sections 18-14-45, 18-16-42, C.R.S. § 44-10-502(11), and 1 CCR 212-3.

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A licensed marijuana business with a valid delivery permit may accept orders for delivery 24 hours a day, Monday through Sunday; however, deliveries may not be made between the hours of 10:00 p.m. and 8:00 a.m., Monday through Sunday. Please state the establishment's hours of delivery each day:

Monday	_____	to	_____	Friday	_____	to	_____
Tuesday	_____	to	_____	Saturday	_____	to	_____
Wednesday	_____	to	_____	Sunday	_____	to	_____
Thursday	_____	to	_____				

Marijuana delivery permittees shall use an electronic scanner to verify the identification of the person to whom marijuana or marijuana infused products are being delivered at the point of transferring any regulated marijuana to the customer.

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A licensed marijuana business with a valid delivery permit shall assess a one-dollar (\$1.00) surcharge for each delivery order and remit it to the City of Northglenn on a monthly basis.

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Each employee or contracted transporter must successfully complete a MED certified responsible vendor training course, to include delivery curriculum.

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✓ Note: Copies of training certificates are required to be submitted with this application.

A detailed transport manifest is required. The following must be included: the product and quantity ordered, date and time of

sale or delivery, name, date of birth, and identification number of the consumer or patient placing order, delivery address, patient or primary caregiver registry number, if applicable, and signature acknowledgement of the individual ordering and accepting delivery. If delivery can't be completed, that reason must also be documented.

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Marijuana and marijuana infused products may only be delivered from a licensed retail marijuana store or medical marijuana center holding a delivery permit. No marijuana may be sold from a storage warehouse, a cultivation facility, a non-permanent structure or vehicle. No marijuana products may be placed in a delivery vehicle without a MetroC® verified delivery order.

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Delivery may only be made to an individual over the age of twenty-one at a private residence. Delivery for any medical marijuana patient under the age of twenty-one may only be made to a registered caregiver, parent, or guardian over the age of twenty-one. Delivery to a college campus, public place, or business is prohibited.

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There may not be more than one sale or delivery to any one consumer or patient per business day subject to the following limits:

Retail marijuana:

- one (1) ounce of retail marijuana,
- eight (8) grams of retail marijuana concentrate, or
- retail marijuana products containing more than ten 80 milligram servings of THC.

Medical marijuana:

- Two (2) ounces of medical marijuana,
  - 40 grams of medical marijuana concentrate, or
  - medical marijuana products containing more than 20,000 milligrams of THC.
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All orders must be pre-packaged at the licensed premises. Once in the delivery vehicle, the product must be locked in a storage compartment and may not be opened or re-packaged.

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Delivery vehicles are subject to the following requirements:

- Owned or leased by the marijuana business or a badged owner,
- registered and insured in Colorado,
- equipped with:
  - remotely accessible and recordable vehicle tracking system (GPS),
  - security alarm,
  - lockable opaque storage compartment securely affixed to the vehicle, and
  - video surveillance system with continuous view and recording of the storage compartment and front of the vehicle (dash cam),
- have no external markings, words, or symbols associated with a marijuana business or to indicate the vehicle is used

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- This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_