

City of Northglenn
Parks and Recreation Advisory Board
Monday, October 10, 2005
Minutes

CALL TO ORDER:

The meeting of the Parks and Recreation Advisory Board was called to order by Dwight Kimsey, President, at 6:00 pm., October 10, 2005, at Northglenn City Hall, City Council Chambers, Northglenn, Colorado.

ROLL CALL:

Members Present: Don Anema, Jerry Gavette, Dwight Kimsey, Chris DeMay and Douglas Swanson

Members Absent: None

Staff Present: Steve Zoet, Director of Recreation and Cultural Services, and Donna Reagan, Administrative Assistant

Council Ex-Officio: Rosie Garner

APPROVAL OF MINUTES:

Minutes of Regular Meeting on September 12, 2005 – Approved

PUBLIC INVITED TO BE HEARD: No one came forward

ADDITIONS OR DELETIONS TO THE AGENDA: None

ACTION ITEMS:

5.1 Fee Waiver Request – Skyview High School Orchestra: Josh Mietz, Director of Orchestras at Skyview High School was in attendance to address any questions the Board had regarding their request to waive the fees for use the the D. L. Parsons Theater on October 28, 2005 for a benefit concert for the Hurricane Katrina victims. Douglas Swanson moved to approve the request, Chris DeMay seconded the motion and the motion carried 4-1 in favor.

5.2 2006 Fee Schedule Discussion and Recommendation: Steve Zoet and the Recreation and Cultural Services staff provided spreadsheets that reflected the fee changes being recommended for increase in 2006 in both the programs and rental categories. Steve explained that the data takes into consideration other benchmarked cities in an effort to remain competitive and that movement in the market influences fee changes. He further noted that 86 of the 150 fees will change in 2006. Don Anema moved to forward to Council with a favorable recommendation and Jerry Gavette seconded the motion – the motion carried unanimously.

DISCUSSION ITEMS:

6.1 Brent Denny Report: Brent Denny of Denny's Dogs, a vendor at E.B. Rains park, provided the Board with a detailed report on the outcome of his business throughout the summer. Mr. Denny commented that he didn't believe they were getting the business

expected. He requested assistance from this Board and the City in advertising the days/hours he vends in the park. Mr. Denny was of the opinion that if there was better signage and advertising letting people know he was there, his business would do better (i.e., sign on Huron that states "Denny's Dogs is in the E.B. Rains park on specific dates/times." And, as part of the advertising for the Wednesday night concert series, include notification that Denny's Dogs will be present.). Steve Zoet agreed to work out details on signage. He also requested a permanent location in the park with a pad to park his cart on and/or suggested combining efforts with the boat house for a subsidy. He also asked that he and any other vendors permitted to vend throughout the summer, be a first choice when selecting vendors for City-sponsored events. He noted that he was offered the opportunity to work the Car Show, Mother/Son Camp out, Safe Street Halloween and the Century Theaters Groundbreaking events which he was very appreciative of. The Board explained that Special Events are handled by Steven Stokes. The Board complimented Mr. Denny on his professionalism and diligent food preparation and sanitation and told him that the Park employees have appreciated his responsiveness to their suggestions. Mr. Denny asked to Board to consider ways for his business and the City, in turn, to make more money and he would be willing to return to the Board again in February to gather their input.

6.2 Model Airplanes in NWOS: Representative did not attend and item was tabled until Board is recontacted.

6.3 Amplified Sound: Discussion regarding whether the Board should set a decibel level occurred. Steve Zoet informed the Board that the City does have a decibel reader. It was suggested that City staff monitor the level and request that it be turned down if too loud. It was stated that this is not subjective, there are limits (85 decibels at property line/105-115 decibels damages hearing). This issue was considered a public safety concern and it was the Board's opinion that the City has a responsibility to monitor it closely. Dwight Kimsey felt it was necessary to get a rough idea of what the wattage used would be. It was the Board's decision to create a policy and they want to measure the decibel level at the property line as well as in front of the speaker (<105 decibels). Steve Zoet agreed to determine if any other cities have a policy and will come prepared to report at the next meeting.

6.4 2006 Budget Development Discussion: Steve Zoet reported that the budget has gone to Council. He further noted that the 2005 budget is \$1.9 million and the 2006 budget is \$1.8 million (\$100,000 less). However, he explained that the reduction will not affect programming but simply reduce the level of staff. Steve informed the Board of the Recreation and Cultural Service Center commitment to increase revenue by \$100,000 by adding new programs/trends. He also let them know that the overall City budget increased by only \$1 million above the 2005 budget and that Council is obligated by law to adopt a balanced budget before the new fiscal year. This item will remain on the agenda for future meetings to provide updates with the anticipation of the budget being adopted in November.

6.5 Vending in Park Policy: Chris DeMay moved to recommend that Steven Stokes offer Mr. Denny and any of the other vendors in the park throughout the summer a 10% discount on booth space for City-sponsored Special Events such as the July 4th Festival with the understanding that this would ultimately be up to Mr. Stoke's to negotiate. Don Anema seconded the motion and the motion carried unanimously. Douglas Swanson moved to approve the final Policy Governing Vending In The Parks document, Jerry Gavette seconded the motion and the motion carried unanimously.

6.6 Parks Master Plan Update: Steve Zoet explained that he and Donna were engaged in other projects and unable to provide a copy of the Master Plan at that time but expressed his desire to send a "Draft" copy to all members of the Board by the end of the week. He further stated that a special meeting may be necessary to review/edit the document before the end of the year. Steve hoped to provide Council with the Master Plan for approval in December, however, he would like to solicit citizen input through the upcoming public meetings and redesign it with that input in 2006. The Board agreed that public input was important and wanted a commitment from Kae Madden and Jenni Murphy regarding gathering the desired public input on park's needs. They felt that the City should be challenged to collect input other than by asking citizens to attend an evening meeting.

REPORT FROM COUNCIL EX-OFFICIO: Rosie Garner reported that the Groundbreaking event scheduled for October 11th for Century Theaters has been postponed due to the rain-soaked field. She also deferred to Steve Zoet to address the 120th and Grant Underpass project. Steve reported that Thornton backed out, therefore, the City's portion is available to reallocate/redirect. Steve strongly suggested to do so for any other kind of trail project (1. 104th trail west from Huron to City limit; 2. NWOS would be another viable project, and 3. Croke Shoreline). It was the consensus of the Board to pursue allocating the \$300,000 Open Space Grant for use on Croke Shoreline. The Board was reminded that the next NWOS meeting will be held mid-November. Rosie wanted the Board to know that there are people who believe this park could be used for other purposes than soccer, football and baseball. She also noted that the signs posted in the park were great prior to the meeting. Steve Zoet stated that Curt Childress has contacted a representative from Little League and Football and will also invite someone for soccer. He wants to talk to them and requested Steve Zoet participate in this meeting as well prior to next NWOS meeting. Steve said that he has always thought they should consider financial partnerships with these athletic groups.

REPORT FROM THE DIRECTOR: Steven Zoet reported that he and Don Anema will be attending the NRPA Conference in San Antonio next week and will be looking for product information on climbing walls, pedal boats, and skate parks but asked the Board if there were any specific subjects they wanted he or Don to research/learn. Steve has spoken with Curt Childress regarding using leftover funds for the Sensory Park Climbing Wall.

Steve notified the Board of the upcoming "Northglenn – Come See What's Next" presentation at the D. L. Parsons Theater to volunteers which they are invited to attend to hear from Leslie Cullen and Phil Nelson on October 17 at 7:00 PM. Donna will confirm all future presentation dates and will send to everyone electronically.

Steve reported on the September 29th Council Study Session presentation, indicating that 5 out of 9 members of Council were receptive to and support some form of investment in the Recreation Center. Rosie requested that Steve follow up on several items (i.e., make contact with BRS for floor plans, cost associated with their involvement to get a sense of cost for each piece of the different options offered).

PARKS AND RECREATION BOARD FOLLOW-UP ITEMS: Don Anema reported that he plans to look at canopies for the Sensory Playground while at the NRPA Conference next week as well as other funding available for a skate park. Don would like the youth commission's input. Chris DeMay said equipment manufacturers fund skate parks and skating organizations help with planning and ideas but Tony Hawke does matching grants.

The question regarding whether the water feature at the Sensory Park was functional but since the season has changed, there was no way to be sure until next year.

PARKS AND RECREATON BOARD FOLLOW-UP REQUESTS: Vending in Park Policy regarding 10% reduction request for Special Events for vendors working in the park throughout the summer.

PUBLIC INVITED TO BE HEARD: No one came forward.

SETTING THE AGENDA FOR THE NEXT MEETING:

- Amplified Sound
- Budget Discussion
- Park Master Plan
- Summer Recreation Program Review

ADJOURNMENT: 7:45 pm.

Signature

Date