

**City of Northglenn**  
**Parks and Recreation Advisory Board**  
Monday, May 9, 2005  
**Minutes**

**CALL TO ORDER:**

The meeting of the Parks and Recreation Advisory Board was called to order by Don Anema, President, at 5:00 pm., May 9, 2005, at Northglenn City Hall, City Council Chambers, Northglenn, Colorado.

**ROLL CALL:**

**Members Present:** Don Anema, Jerry Gavette, Mia Herren, Dwight Kimsey and Douglas Swanson

**Members Absent:** None

**Staff Present:** Steve Zoet, Director of Recreation and Cultural Services, Curt Childress, Assistant Coordinator and Landscape Architect; Steven Stokes, Event Coordinator; Donna Reagan, Administrative Assistant

**Council Ex-Officio:** Rosie Garner

**APPROVAL OF MINUTES:**

Minutes of April 11, 2005 – Approved

**PUBLIC INVITED TO BE HEARD:** No one

**ADDITIONS OR DELETIONS TO THE AGENDA:** None

**ACTION ITEMS:**

**5.1 Site Tour of Parks and CIP Projects w/Park Maintenance Update:** Steve Zoet, Curt Childress and Jim Urand engaged the Board members in a tour of the following areas in the City: Washington and 117<sup>th</sup> Ave Planter Bed; Washington Street Arterial Fencing Project; Fox Run Parkway and Stonehocker/Thede Farmhouse; Happy Tails Dog Park; Centennial Park; Melody/Kennedy Round-About and Planter Bed; Croke Reservoir; Sperry Park; NWOS; and 112<sup>th</sup>/Community Center Drive Overpass. The Board members were provided with updates on what type of work was done or was being planned for these areas. Don Anema questioned Curt Childress regarding whose responsibility it was for the I-25 corridor and was informed that it was CDOT's responsibility and they are committed to 2 mowings per year and that is to take care of the section along the roadway only. Curt stated that the City is looking to generate an additional contract to take care of the slopes up to the fence and some possible additional improvements at the I-25/104<sup>th</sup> Ave. interchange.

**5.2 Park Vendor Request – Denny's Dogs:** Mr. Ronald “Brent” Denny, a Northglenn resident, appeared before the Board to request permission to sell hot dogs in E. B. Raines, Jr. Memorial Park out of a custom-made cart that is completely self-contained and has a more professional look. Mr. Denny and his family will be operating the cart and Boardwalk Pizza has given them permission to use their facility to wash their equipment and store it nightly. Mr. Denny wanted to open conversation about the possibilities and was open

to negotiating the days of week, time of day and special events presence. Dwight Kimsey moved to approve Denny's Dogs as a vendor for 90 days starting Memorial Day Weekend (May 28<sup>th</sup>). Douglas Swanson seconded the motion. The motion was amended to include "approval would be pending verification/proof of insurance and Tri-County Health certification as well as negotiating a fees/profit sharing agreement with the City wherein appropriate business practices will be required to be stated." Discussion about hours of operation ensued and Don Anema suggested that that decision be negotiated between Mr. Denny and staff. Mia Herren asked that Mr. Denny come back for the July 11<sup>th</sup> meeting and let the Board know how it is going. She also asked that he direct anyone that questions him about vending in the park to contact the Parks and Recreation Advisory Board. Steve Zoet stated that he had contacted the City Attorney to inquire whether this Board has authority to approve these types of requests or if Council needs to approve since the posted park rules and regulations state there is NO vending allowed in Northglenn parks. Lee wasn't sure if it would need to go to Council but if it did the next meeting where it could be included on their agenda was May 26<sup>th</sup>. Steve agreed to let everyone know the outcome. The motion was approved unanimously.

## **DISCUSSION ITEMS:**

**6.1 July 4<sup>th</sup> Activity Update:** Steven Stokes, Event Coordinator for the City, provided the Board with an update of the activities planned for this year's July 4<sup>th</sup> Family Festival at E. B. Raines, Jr. Memorial Park. He stated that very little changed from what was done the previous year except that the Parade would be taking the same route as was done in 2003 (starting on Malley and Pearl St. and continuing north on Community Center Drive and ending at the Ramada Plaza) eliminating the hill over the 112<sup>th</sup> Avenue overpass. Steven stated that no more than 8 food vendors would be approved for this event and that Pepsi would not be a sponsor this year so vendors would be including soda in their offerings. Steven also mentioned that Neighborly News became a sponsor this year.

**6.2 2005 Goals and Objectives:** Don Anema suggested goals to include: 1) Continue beautification of street intersection corners where new fences are being built; and 2) Get moving on the NWOS project as right now the weeds are winning. Steve Zoet stated that additional funds need to be acquired to construct the project as proposed by the Parks Division although the approved grant from Adams County Open Space for some specified site improvements was moved forward, more grants or funding need to be secured. Dwight Kimsey added Weed Control to the list. Dwight wasn't sure if the City has looked into preemergent herbicides. Steve Zoet suggested that Dwight contact Jim Urland directly regarding the use of preventative-type measures. Rosie Garner stated that she would be sharing the Board's Goals and Objectives with City Council. Rosie and Don met separately to go over Council's goals since they have not yet been published. Don agreed to draft the list of goals and objectives and email it to the Board members for comments.

**6.3 Quarterly Financial Report:** The Board was provided with a written summary of the reports now generated from the CLASS software being utilized by the recreation staff. Don stated that he appreciated the brevity of the report. The Facility Usage report was

questioned and it was explained that this report was only for use outside the regularly programmed offerings. The Board requested that staff provide a Profit/Loss report as well indicating how much it cost to provide the services and add to the next quarter report, however, Steve Zoet said he would look at doing that with this quarter's report as well.

**6.42005 Art on Parade Sculptures:** Steve Zoet provided photos of the sculptures and additional details about each that was not previously available when this project was discussed.

**6.59-11 Memorial Update:** Steve Zoet reported that this project will move forward if City Council approves placement on public grounds. Chief O'Hare did approach the developer of the SE Quadrant and is waiting a response to see about possibilities of incorporation into that development. There is a concern that it may not fit in this area and there may be the need to look at other areas in the City as well.

**6.6Meeting Change:** Jerry Gavette stated that he has a conflict on June 13<sup>th</sup> so the Board agreed to change the meeting date to June 27<sup>th</sup> instead.

**REPORT FROM COUNCIL EX-OFFICIO:** Rosie Garner reported that Council will decide on a public outreach process at this Thursday's Council meeting. Rosie also noted that she has two ordinances that she is sponsoring: 1) Prohibition of Scooters; and 2) Amending the current ordinance to allow alcohol at the Stonehocker Farmhouse and Recreation Center on an event basis and possibly extend to parks on individual permit basis (Parks piece is not part of the amendment right now). The Police Department stated that problems in parks reduced significantly when alcohol was prohibited. Steve Zoet commented that they might also look at allowing alcohol at City-sponsored events. Rosie asked the Board if they wanted her to include parks in this ordinance change and the Board voted 3 in favor and 2 against doing so. Rosie suggested the Board sponsor/support a competition for "The Most Beautiful Tree in Northglenn". The Board was in favor of doing so. Rosie also noted that the City would be receiving an award on Thursday for becoming Tree City USA.

**REPORT FROM THE DIRECTOR:** Included in previous agenda items.

**PARKS AND RECREATION BOARD FOLLOW-UP ITEMS:** None

**PARKS AND RECREATION BOARD FOLLOW-UP REQUESTS:** Add Denny's Dogs to July meeting agenda

**PUBLIC INVITED TO BE HEARD:** None

**SETTING THE AGENDA FOR THE NEXT MEETING:**

Limiting Permits in Parks  
Noxious Weeds

**ADJOURNMENT:** 7:40 pm.

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Signature

Date