

City of Northglenn
Parks and Recreation Advisory Board
Monday, March 14, 2005
Minutes

CALL TO ORDER:

The meeting of the Parks and Recreation Advisory Board was called to order by Don Anema, President, at 6:00 pm., March 14, 2005, at Northglenn City Hall, City Council Chambers, Northglenn, Colorado.

ROLL CALL:

Members Present: Don Anema, Jerry Gavette, Mia Herren, Dwight Kimsey

Members Absent: Douglas Swanson

Staff Present: Steve Zoet, Director of Recreation and Cultural Services, Donna Reagan, Administrative Assistant, Amanda Norconk, Epoch Center Supervisor, Brian Magnett, Operations and Sports Supervisor, and Steve Rozendaal, Landscape Architect

Council Ex-Officio: Rosie Garner was absent with prior notification.

APPROVAL OF MINUTES:

Minutes of February 14, 2005 – Approved

Minutes of March 7, 2005 - Approved

PUBLIC INVITED TO BE HEARD: No one

ADDITIONS OR DELETIONS TO THE AGENDA: Don Anema changed the agenda order so Item 7.1 Public Hearing would move ahead of 6.0 Discussion items.

DISCUSSION ITEMS:

6.1 Fee Waiver Procedures and Policy: Jerry Gavette requested that the Board look at the established procedures and set guidelines if necessary. Steve Zoet agreed to provide the procedures the Board set previously with the criteria used to determine the basic requirements for such requests at the next regular Board meeting on April 11, 2005.

6.2 America In Bloom Program: This item was deleted from the agenda due to Rosie Garner's absence and will be addressed at the next regular Board meeting on April 11, 2005.

6.3 2005 Goals and Objectives: This item was tabled until the next regular Board meeting on April 11, 2005 in order for information regarding the outcome of the March City Council retreat is made available. The Board wishes to adopt a minimum of one or more of the City Council's goals as they relate to parks and recreation issues as part of their own. The Board would also consider adding the America In Bloom program as a goal and requests that Rosie Garner disseminate the information to the Board prior to their next regular meeting on April 11, 2005.

6.4 Advisory Board Master Plan and

6.6 Community Engagement and

6.7 Park Master Plan: These items were combined due to how they relate to each other. Steve Zoet provided the Board with information regarding the City Council's request for Staff to revise the scope of work the original five facilitators provided for soliciting community input regarding the Recreation Center and programs offered to include a broader scope including other high priority issues Council is interested in receiving feedback on. Steve informed the Board that City Council will likely review the proposals at their next meeting on March 24, 2005 and decide whether they will go this route or utilize any alternative methods. Steve agreed to notify the Board via email of the Council's decision following that meeting. As the Board is interested in the community's input, they have chosen to postpone the creation of their Master Plan until they can gather that information. The Board decided to hold a special meeting on Monday, April 4, 2005 for the purpose of creating questions that could be addressed to the participants of the community meetings to glean the information needed for their purposes.

6.5 CIP Updates: Steve Rozendall, the City Landscape Architect, provided the Board with an update on projects of interest: 1) NWOS Redevelopment – RFP out for consultant that will design and develop the Pavilion Center off the south parking lot; 2) Grange Hall Creek Trail is 98% complete – anti-graffitti coating is the only component remaining; 3) Highline Canal trail replacement between EB Rains and Malley is going out to bid to install this summer; 4) JC Ballpark scoreboard – Jim Urand is evaluating how urgent the need is (Mia Herren questioned whether a sponsor or team has been approached for funding with the offer to place their name on the scoreboard); 5) Croke Reservoir Shoreline – Due to the location (abuts Huron street) the interest in this project is high although the total cost is approximately \$600-750,000 and the City has budgeted \$250,000, therefore, they are looking at very minimal treatment such as replacing the chain link fence with a lower more attractive fence and basic shoreline stabilization; 6) Sensory Playground – This project is almost complete and a huge success. The items left to complete include: Interactive Climbing Wall budgeted at \$89,000 in 2004 and they are looking for additional funding sources; Pre-Teen Play structure w/Fabric Canopies over that area as well as a 40' X 40' canopy over the children's play area; Water Spray Park – Rotarians have approached the City to assist in the funding of this water play area; 7) Northglenn Art on Parade – Selecting artwork next month and removing existing artwork at the end of May; 8) Webster Lake Shoreline – Showing wear and tear (erosion) and looking at how to stabilize these areas; 9) Community Center Drive Overpass – Looking at a landscape makeover; 10) DOG Park – Volunteers working hard to plant donated trees, looking at drainage issues and landscaping around “My Buddy” sculpture but this is the area where the drainage problem exists.

ACTION ITEMS:

7.1 Public Hearing on Recreation Programs – No one in attendance. Mia asked Amanda about the Self Defense Class and Amanda reported that the class was full (12 participants). Steve Zoet reminded the Board about the change made in 2005 from providing an Annual Report to generating Quarterly Reports from CLASS; they will receive the first Quarter Report for 2005 at the April 11, 2005 meeting.

REPORT FROM COUNCIL EX-OFFICIO: Rosie Garner was not in attendance.

REPORT FROM THE DIRECTOR: Steve Zoet reported that an artist from Israel has made inquiry about the City's Art on Parade program. He also mentioned that a northern Florida group has approached the City about working with them to bring a comedy act to the City's Theatre in the future. There was discussion around the Potato Man (People's Choice) sculpture and where the funds were being allocated and Steve Zoet explained the dollar per capita funding was going to the Arts & Humanities Foundation so they have the funds to pay for this sculpture and added that SCFD has redirected their funding to other communities for sculpture acquisition . Steve reminded the Board that one of the goals they were interested in pursuing was the completion of one or two components of the Sensory Playground. Steve informed the Board of the agreement the City has entered into with the City of Westminster regarding the widening of 112th Ave to 5 lanes (including center turn lanes and a sidewalk/path). They are looking at the impact on the Open Space area and are including the design of a split-rail-type fence in that area to preserve the look. He said they expect improvements to happen in 2006.

PARKS AND RECREATION BOARD FOLLOW-UP ITEMS: Dwight Kimsey had planned to schedule a Weed Management meeting but he said the State has to approve the plan first. Therefore, Dwight will contact the State and schedule a date/time after he has received the State's approval.

PARKS AND RECREATION BOARD FOLLOW-UP REQUESTS: None

PUBLIC INVITED TO BE HEARD: None

SETTING THE AGENDA FOR THE NEXT MEETING:

- Fee Waiver Policy/Guidelines
- 2005 Goals and Objectives
- Park Maintenance – Jim Umland
- America In Bloom Program – Rosie Garner
- Quarterly Report (CLASS generated) – Steve Zoet

ADJOURNMENT: 7:08 pm.

Signature

Date