

City of Northglenn
Parks and Recreation Advisory Board
Monday, June 27, 2005
Minutes

CALL TO ORDER:

The meeting of the Parks and Recreation Advisory Board was called to order by Dwight Kimsey, Secretary, at 6:00 pm., June 27, 2005, at Northglenn City Hall, City Council Chambers, Northglenn, Colorado.

ROLL CALL:

Members Present: Jerry Gavette, Dwight Kimsey and Douglas Swanson

Members Absent: Don Anema and Mia Herren

Staff Present: Steve Zoet, Director of Recreation and Cultural Services, Steven Stokes, Event Coordinator; Donna Reagan, Administrative Assistant

Council Ex-Officio: Rosie Garner

APPROVAL OF MINUTES:

Minutes of Regular Meeting on May 9, 2005 – Approved

Minutes of “Special” Meeting on June 6, 2005 – Approved

PUBLIC INVITED TO BE HEARD: No one

ADDITIONS OR DELETIONS TO THE AGENDA: 5.5 Ad hoc Vendors Committee

ACTION ITEMS:

5.1 Fee Waiver Request – Society for Creative Anachronism: Discussion around whether unpaid volunteers are involved with this group that do work for the City of Northglenn and the response received indicated there was an association with Scout Park and Flowerbed Partners. Douglas Swanson moved to approve the request. Dwight Kimsey amended the approval contingent upon payment of the \$150 damage deposit which this group agreed to pay. Dwight seconded the motion and it was approved unanimously.

5.2 Park Vendor Request – Sohila Latifi: The Board moved to table this request until they had heard from the other vendor prior to making a decision in regard to either request. Jerry Gavette seconded the motion. Motion carried. Ms. Latifi expressed an interest in vending at E.B. Raines Memorial Park on Friday, Saturday and Sunday only. Douglas Swanson moved that upon hearing from both vendors, the Board approve this request for a permit contingent upon the City's receipt of appropriate approvals from Tri-County Health, the City Clerk and Sales Tax folks for a 60-day trial period and as long as they stay at least 50 yards away from the other vendor (Denny's Dogs). Jerry Gavette seconded the motion and the motion carried.

5.3 Park Vendor Request – Helen Deering – H & H Enterprises: The Board heard from Mr. VanGilder and Ms. Deering before making a decision regarding either request to vend in the park. Mr. VanGilder explained that they were looking for a permanent place

from which to vend and how they moved from a location in another City to set up outside Gander Mtn. only to discover that the vendor outside Home Depot had exclusive rights for that property. Therefore, they chose to withdraw their request until they had an opportunity to explore other possible retailers in the City of Northglenn who would allow them to set up a permanent location Monday through Friday. Mr. VanGilder inquired about the possibility of vending during athletic events at NWOS but more inquiries needed to be made regarding the concessions that are run by the leagues for fund raising efforts. The Board suggested they record the probability of sales tax revenue for future requests. The Board tabled this request.

Dwight Kimsey moved and Jerry Gavette seconded the motion to put a moratorium on all vendor permit requests until an Ad hoc Committee could meet and report back to the Board. The motion carried.

5.4 Election of Officers: Douglas Swanson moved to table until a full Board was in attendance. Dwight Kimsey seconded. The motion carried.

5.5 Ad hoc Park Vendors Committee: Dwight Kimsey moved that Don Anema, in conjunction with Steven Zoet, appoint a small Ad hoc Committee to investigate vending in the park with regard to issuing permits. Dwight Kimsey stated that in reading the law, he doesn't believe we need an Ordinance in any way. What we do need, however, are policy and forms (Checklist) Tri County Health approval, Northglenn Business license, Sales/Use Tax license, etc. Dwight also suggested that the Board be proactive rather than reactive to these requests and send out an RFP in the Spring. Jerry Gavette questioned whether Lee Phillips responded whether these decisions needed to go to Council which Steven Zoet responded that they do not as Council has given the Parks Board authority to issue permits. Dwight reminded everyone that Chapter 9, Article 10, Section 2 & 3 talks about nuisance control in parks including vendors and it was this Board's responsibility to ensure that Ordinance is enforced.

DISCUSSION ITEMS:

6.1 July 4th Vendors: Steven Stokes, Event Coordinator for the City, provided the Board with an update of the vendors selected to participate in this year's July 4th event. Steven Stokes also distributed this list and a map of the park showing where the vendors would be located.

6.2 Winter/Spring Recreation Program Evaluation: This was tabled until the next meeting when staff can be present to address any questions and more time can be given to providing written information for their review.

6.3 Limiting Permits in Parks: See 5.5.

6.4 Noxious Weeds: Dwight Kimsey challenged anyone to find poison hemlock along Farmer's Highline Canal between Muriel and 120th – he believes it to be eradicated. Dwight Kimsey also reported that this year's plan was approved by City Council.

6.5

REPORT FROM COUNCIL EX-OFFICIO: Rosie Garner reported that a developer had been selected for the NWOS project. They will be designing a master plan and it appears we can afford to build a pavilion, concessions and toilets now. There is continued discussion about the Croke Reservoir shoreline and they will install new fencing along Huron in the interim. The second reading of the Serving alcohol at Stonehocker, the Recreation Center and special park events is scheduled for the next Council meeting.

REPORT FROM THE DIRECTOR: Steven Zoet reminded the Board about the Art on Parade unveiling on June 29th as well as the first concert in the Summer Concert series with the unveiling occurring at 6:00 PM with the artists on site and the concert starting at 6:30 PM at E. B. Raines Memorial park. Steve reported that he notified the Chief of Police of all those the Board have issued permits to so they know who should not be vending in the park and request that they leave and/or ticket them. Steven reported on the successful Larson Park cleanup that was sponsored by the Northglenn Youth Commission on Saturday, June 25th where approximately 60 volunteers painted over graffiti on the wall behind the park, the back of Y Mart, the back of basketball backboards, sidewalks, pulled weeds, etc. Steve updated the Board on the 9-11 Memorial by telling them that the difficulty with placement due to the size may require that it move to another location other than E. B. Raines park and possibly outside the City but he has not heard any more about it to date. Steve distributed a list of the items that have not been completed at the Sensory Playground with cost estimates for the Board's information.

PARKS AND RECREATION BOARD FOLLOW-UP ITEMS: None

PARKS AND RECREATION BOARD FOLLOW-UP REQUESTS:

PUBLIC INVITED TO BE HEARD: Mr. Odismar Dorantes with Frosty Freeze Inc. and his interpreter were waiting in the audience since the start of the Board meeting, therefore, Dwight Kimsey moved that the previous moratorium on vendors become effective at 8:00 PM and Jerry Gavette seconded and the motion carried. Juanita Romero, interpreter, explained that Frosty Freeze is a push cart business that sells prepackaged ice cream and that they wanted to vend at E.B. Raines park on Friday, Saturday and Sundays from 11 AM until 8:00 PM. There was no discussion. Jerry Gavette moved to approve and Douglas Swanson seconded the motion and the motion carried with the contingency that all appropriate information be provided to Steve Zoet.

SETTING THE AGENDA FOR THE NEXT MEETING:

- Election of Officers
- Ad hoc Vendors Committee and Limiting Permits in Parks
- Winter/Spring Recreation Program Evaluation
- 2006 Budget Development Discussion
- 2006 CIP Discussion/Preview of Public Hearing
- User Fee Policy Review and Update

ADJOURNMENT: 7:40 pm.

Signature

Date