

City of Northglenn
Parks and Recreation Advisory Board
Monday, July 11, 2005
Minutes

CALL TO ORDER:

The meeting of the Parks and Recreation Advisory Board was called to order by Don Anema, President, at 6:00 pm., July 11, 2005, at Northglenn City Hall, City Council Chambers, Northglenn, Colorado.

ROLL CALL:

Members Present: Don Anema, Jerry Gavette, Mia Herren, Dwight Kimsey and Douglas Swanson

Members Absent: Rosie Garner

Staff Present: Steve Zoet, Director of Recreation and Cultural Services, and Donna Reagan, Administrative Assistant

Council Ex-Officio: Absent

APPROVAL OF MINUTES:

Minutes of Regular Meeting on June 27, 2005 – Approved

PUBLIC INVITED TO BE HEARD: No one came forward

ADDITIONS OR DELETIONS TO THE AGENDA: 5.3 Waiver of Fees for Pavilion at E. B. Raines Park for the Antique Auto Show on July 29, 2005

ACTION ITEMS:

5.1 HMAAC Request for Amplified Sound in E. B. Raines Park – Evan Xiong: Mr. Xiong explained the purpose for the festival and the need for amplification of sound for announcements and music in the stage area on the southeast side of the park by the open grassy section. Mr. Xiong assured the Board that the volume would only be loud enough to reach the back of that grassy area. Mia Herren moved to approve the request and Jerry Gavette seconded the motion. The motion was carried unanimously. Don Anema expressed his desire to see these types of events be brought before this Board before they get to this point. Don also expressed his desire to see a \$50 refundable damage deposit be provided for the use of the pavilion and called for a vote of the Board which was unanimously in favor.

5.2 North Metro Community Services Request for Waiver of Fees – Pam Levett: Ms. Levett described the event which is in its third year called “Stroll Along for Children” to be held on September 17 at E. B. Raines Park and where they are requesting the waiver of fees for the pavilion rental in the amount of \$325 (including \$50 refundable damage deposit). Douglas Swanson moved to approve the request and Mia Herren seconded and the motion carried unanimously.

5.3 Antique Auto Show (ACA) Request for Waiver of Fees – Ted Rossi: Steve Zoet apologized for the late notice for this request but the need was only just realized when

the pavilion at E. B. Raines park was reserved for a Friday evening BBQ. Steve introduced Ted Rossi, the event representative, who provided information to the Board about the Grand National event, explaining that it was not a money maker but they hoped to break even. Ted Rossi explained that they expect 125-150 vehicles with 80% coming from out of state, there would be no fee to the public and they plan to have a youth-centered activity in restoration education. Jerry Gavette moved to approve and Douglas Swanson seconded the motion. Further discussion about the need for the \$50 refundable damage deposit occurred and the motion was revised to include the damage deposit and carried unanimously.

5.4 Election of Officers: Douglas Swanson nominated Don Anema for another term as President, however, Don was not eligible as he has served his 2 year limit. Don Anema, therefore, nominated Dwight Kimsey for President, Mia Herren nominated Douglas Swanson for Vice President and Douglas Swanson nominated Jerry Gavette for Secretary and all nominations were accepted and approved unanimously.

DISCUSSION ITEMS:

6.1 Update from Sean Stoker – Caricature Artist: Sean Stoker provided the Board with a positive update about his vending business at E. B. Raines park. He did request that he be given approval to move his set-up to the grassy area next to the hot dog vendor and for a banner that would hang across the front of his tent. His requests were approved unanimously.

6.2 Adhoc Vendors Committee & Limiting Permits in Parks: Steve Zoet told the Board that Steven Stokes is an important individual to include on this Committee and they have deferred their meeting to meet the week of July 11th which gave Steven an opportunity to wrap up the July 4th Festival and take some time off. A representative from the Police Department will also be invited to join this Committee. Steve Zoet told the Board that he hoped to have more specific details for them at the August meeting. Steve Zoet reported that he has contacted the Chief of Police who has, in turn, contacted his employees to assist in ensuring the park vendors are permitted and if not are escorted out of the park and ticketed/fined if found vending there again.

6.3 2006 Budget Development Discussion: Steve Zoet reported that the City has initiated the process for the next fiscal year and that this is a little later start than in past years. He further explained that they will follow a different philosophy this year and are utilizing the Price of Government book as a guide. Steve also expected the dollar amount to remain the same as the previous year. Steve suggested that this topic be included as a standing agenda item and the Board agreed they would like to be kept up-to-date on the process.

6.4 2006 CIP Discussion/Preview of Public Hearing: Steve Zoet informed the Board of those projects he believes are scheduled for inclusion in the 2006 CIP Projects, those being: 1) NWOS project that David True & Jim Umland presented to the Board earlier in the year and 2) Croke Reservoir improvements, and 3) Completion of arterial fencing/landscaping project. Steve asked the Board to think about what CIP projects they

are interested in, with the knowledge of limited funds. Dwight Kimsey commented on the location of the NWOS Pavilion and what is not jurisdictional wetlands may become so as part of storm water management to take care of water drainage.

6.5 User Fee Policy Review and Update: Steve Zoet explained how the adoption of fees is tied to the budget. He further explained how the historical philosophy has been market driven and all of direct costs, at the very least, require to be recouped. Steve explained how competition is driving how our fees are determined. Since the Board did not have much time to review this document, Steve suggested they revisit this item at a future meeting as this document could potentially be redone/revisited/eliminated. Don Anema commented that Page 7 is not needed nor does it make sense.

6.6 Brent Denny of Denny's Dogs Report: Steve Zoet distributed a report from Brent Denny of Denny's Dogs, the hot dog vendor at E. B. Raines Memorial park. Brent was unable to attend this month's meeting as he had previously agreed to do and provided this report in his absence with the expectation of being able to attend the August meeting. The Board commented that the report was very impressive and how cooperative Mr. Denny has been and they had no issues or concerns with the report or his vending business. Steve Zoet and the Board believe he is delivering a high quality product at reasonable pricing.

REPORT FROM COUNCIL EX-OFFICIO: Rosie Garner was not in attendance.

REPORT FROM THE DIRECTOR: Steven Zoet encouraged the Board members to attend the Antique Auto Show on 7/29 & 7/30 as a 1931 Dusenbergs valued at over \$1 million would be displayed. Steve informed the Board that he would be making a presentation to Council on 7/21 on the possibility of resurrecting the Recreation Center remodel at greatly reduced costs without the big boxes (sheets of ice and soccer field) but to include a new gym, senior center, updated pool, retrofit old gym and cardio area. Steve also mentioned discussions he has been having regarding a new pool on the Northglenn High School campus. They are looking at adding the pool addition to include a cardio area to complement the Recreation Center offerings.

Steve announced that Kae Madden had a meeting scheduled with the DOG Owners Group at 7:00 PM on July 12 at the Northglenn Christian Church and is unable to attend and asked if a Parks & Recreation Board member might be able to attend in her stead. Mia said she would check her schedule to determine if she had that time available. Steve and Mia shared some of the issues the Dog Park has been experiencing with the benches getting moved together so pet owners can socialize but then they don't watch their animals and chaining the benches to the fencing hasn't worked because they are being cut and moved anyway. Another issue is the trees that were donated and at the time the DOG Group members agreed to water them, however, they are not being watered, partially due to the inconvenience of the hose and access to the water faucet. Staff is assuming this task because they don't want the trees to die. Don offered to water but not as a volunteer but rather to help out the City staff.

PARKS AND RECREATION BOARD FOLLOW-UP ITEMS: None

PARKS AND RECREATION BOARD FOLLOW-UP REQUESTS: None

PUBLIC INVITED TO BE HEARD: No one came forward.

SETTING THE AGENDA FOR THE NEXT MEETING:

- 2006 CIP Public Hearing
- Ad hoc Vendors Committee and Limiting Permits in Parks
- Winter/Spring Recreation Program Evaluation
- 2006 Budget Development Discussion
- User Fee Policy Review and Update

ADJOURNMENT: 7:40 pm.

Signature

Date