



# PARK VENDING PERMIT APPLICATION

Applications must be reviewed by the Parks and Recreation Advisory Board prior to vending. The Board meets on the second Monday of each month. Return your application by mail to **Donna Reagan, 12301 Claude Ct., Northglenn, CO 80241** or fax at **303-280-7879** or via email at [dreagan@northglenn.org](mailto:dreagan@northglenn.org)

For more information, contact Donna Reagan at 303-280-7821 or at the email address listed above.

Name of Applicant: <small>(corporation, partnership, LLC etc.)</small>						
Address:						
Name of Contact Person: <small>(if different than applicant)</small>				Contact Phone:		
Indicate Park of Interest , Vending Schedule (7 days/week, weekends only, etc.), and Hours of Operation						
Desired Location:	Schedule:		Hours of Operation:			
Complete the following with regard to menu and pricing, equipment that will be used, and licenses & permits held:						
Menu: <small>(Prepared or Pre-packaged Food?)</small>	Items Offered:	Cost:	Items Offered:	Cost:	Items Offered:	Cost:
	_____	_____	_____	_____	_____	_____
	_____	_____	_____	_____	_____	_____
	_____	_____	_____	_____	_____	_____
<i>If additional space is required, please use another sheet of paper.</i>						
State Sales Tax License # _____	City Sales Tax License # _____	Tri-County Health Permit # _____		Other Licenses or Permits Held _____		
Description of Equipment Used for vending: <small>(Cart, truck, etc.)</small>						
Description of Vehicle Used to transport supplies:				License Plate Number: _____		
Notes:						
<i>Electricity is <b>NOT</b> available.</i>						
<i>A meeting with the Park Staff is required to determine location in park.</i>						

I declare under the penalties of perjury that this permit application has been examined by me and to the best of my knowledge and belief is true, correct and complete.

Signature of Applicant:	Date:
FOR CITY'S USE ONLY	
Parks Division Approval:	Date:
Parks and Recreation Advisory Board Approval:	Date: